

# Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Allahabad- 211 019

To,  
The Registrar

## APPLICATION FOR REJOINING AFTER LONG ABSENCE

I have since rejoined the Institute in the forenoon / afternoon today  
i.e. \_\_\_\_\_

Name:

Designation:

Signature:

Date :

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\_\_\_\_\_ who was on long leave from \_\_\_\_\_  
to \_\_\_\_\_ has since rejoined the Institute on \_\_\_\_\_.

Date:

(Office Superintendent)

### Details of Leave Availed

1. From-----To----- Days-----

2. From-----To----- Days-----

Leave Desk

(Dy. Registrar)

Registrar

# Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Allahabad- 211 019

**Sir,**

This is to inform you that the present tenure of Dr./Prof. \_\_\_\_\_

Designation \_\_\_\_\_, Who had joined W.e.f. \_\_\_\_\_ Vide O.M.

No. \_\_\_\_\_ dt. \_\_\_\_\_ is due to expire on \_\_\_\_\_

This is for your information & necessary action.

Date :

(Office Superintendent)

Dy. Registrar

Registrar