



Harish-Chandra Research Institute
(An Autonomous Institution under Department of Atomic Energy, Govt. of India)
Chhatnag Road, Jhansi, Prayagraj (Allahabad) - 211 019

Employment Notice (Project) No. 05/2022

Harish-Chandra Research Institute, an Autonomous Institute under Department of Atomic Energy, Govt. of India, wants to fill up the following position on contractual basis under the project "Infra (Computer)" The initial contract will be for one year which may continue until the end of the Project period, which is 10-11-2024, subject to satisfactory year-wise performance. The position is purely temporary and co-terminus with the respective project. The contract may be further extended depending upon Government directive.

Position: Project Computer Assistant (Technical) on contractual basis (For Computer Centre)

Minimum Qualification: 3 year Engineering Diploma from a Government recognised Polytechnic Or B.E / B. Tech / MCA in Computer Science / Information Technology.

Essential Experience: Minimum ONE year relevant experience installing Linux, Windows and Mac operating systems and handling printers, UPS systems, wi-fi routers and LAN switches.

Essential Job Description: The Computer Assistants will be at a junior level for taking care of routine matters on daily basis. They will be responsible for monitoring the functioning of the Network and its associated services along with Operation and Maintenance of institute's IT infrastructure. They will also be responsible installing Linux, Windows and Mac operating systems and handling printers, UPS systems, wi-fi routers and LAN switches.

It is also his/her duty to monitor and supervise all work related to the upkeep of the machines and the peripheral support system including the paper and document related and audit related work. Any such related work assigned by the competent authority shall be the binding. They will be working under the supervision of Systems Manager and Computer Committee and under the administrative control of Registrar.

Salary: Consolidated / Fixed: starting salary is between Rs. 18,000 to Rs.25,000 per month consolidated which is based on the qualification, experience and the working knowledge. The Selection Committee may recommend the higher or lower starting salary in case the committee finds the candidate having good or less working knowledge.

Selection Criteria: Selection will be based on the Interview-cum-presentation of the work done by the candidate to a selection committee constituted by the Director.

General Instructions:

Incomplete applications and applications without photocopies of testimonials etc. will not be considered. The applicant has to give her/his email and phone number so that any future correspondence may be done through these modes along with the postal communication. The Institute shall not be responsible for any postal delay, and communication from our side through email shall be treated as an accepted mode of communication. The Institute shall not be responsible for any non-responsiveness on this from the applicant's side. Applications shall only be accepted in the physical form (postal/courier/by hand). Applications sent through E-Mail will not be accepted.

Interested persons may send their detailed Curriculum Vitae along with testimonials, experience certificates, certificate of last pay drawn and two passport size photographs latest by 30-9-2022 to the address given below. Please write "Application for the post of Project Computer Assistant (Technical) on contractual basis (For Computer Centre) on top of the sealed envelope.

-Sd-

Acting Registrar

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