

हरीश-चन्द्र अनुसंधान संस्थान
HARISH-CHANDRA RESEARCH INSTITUTE

छतनाग रोड, झूँसी, प्रयागराज – 211 019
CHHATNAG, ROAD, JHUNSI, PRAYAGRAJ – 211 019

निविदा सूचना /Tender Notice HRI/11/2021

निदेशक, हरीश-चन्द्र अनुसंधान संस्थान, प्रयागराज की ओर से संस्थान में वार्षिक कचरा के संग्रहण और निपटान हेतु योग्य ठेकेदारों से मुहरबंद निविदाएं दिनांक 23.08.2021 के सुबह 11.00 बजे तक आमंत्रित की जाती है। निविदा से सम्बन्धित दस्तावेज इसके साथ संलग्न है।

Sealed Tenders are invited on behalf of the Director, Harish-Chandra Research Institute, Prayagraj from eligible contractors for the “**Annual Maintenance Contract (AMC) for Collection & disposed of Garbage from campus at HRI, Prayagraj**” at HRI, Prayagraj up-to 11.00 a.m. on 23.08.2021. Concerned tender document are attached with this.

Sd/-

रजिस्ट्रार /Registrar

एच. आर. आई. प्रयागराज/HRI, Prayagraj.

Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Prayagraj

INVITING TENDER FOR

“AMC FOR COLLECTION & DISPOSED OF GARBAGE FROM CAMPUS” AT HARISH - CHANDRA RESEARCH INSTITUTE, PRAYAGRAJ

Bid Reference No. : NIT – HRI/11/2021

Last date and time for submission of bids : 23.08.2021 up-to 1100 Hrs.

Date and time of opening of Bid : 23.08.2021 up-to 1130 Hrs.

Place of Opening of Bids : Harish-Chandra Research Institute
Chhatnag Road, Jhunsi,
Prayagraj -211019

The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.

Address for any clarification/communication : Mr. Vijay Srivastava SO-C,
0532-2274447,
vijay@hri.res.in),
Mr. Manish Sharma SO-E,
0532-227 4358,
manish@hri.res.in)
ENGINEERING SECTION,
HARISH-CHANDRA RESEARCH
INSTITUTE, PRAYAGRAJ

This document contains : 6 Pages

It will be the responsibility of the bidders to check website <http://www.hri.res.in> for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

Sd/-
Seal & Signature of Registrar

HARISH-CHANDRA RESEARCH INSTITUTE
(Department of Atomic Energy, Govt. of India)
Chhatnag Road, Jhansi, Prayagraj-211019

TENDER NOTICE NO. HRI/11/2021

Sealed Tenders are invited on behalf of the Director, Harish-Chandra Research Institute, Allahabad from eligible Contractor for the works “**Annual Maintenance Contract (AMC) for Collection & disposed of Garbage from campus**” at Harish-Chandra Research Institute, Prayagraj up-to **11.00 a.m.** on **23.08.2021** which shall be opened on the same day at **11.30 a.m.** in presence of parties present at the time of opening of Tender.

Estimated Cost	EMD	Security Deposit	Tender Cost
Rs. 3.0 lakhs	Rs. 6000/-	@ 5% of tendered amount as per the tender condition	Rs. 590/-

Interested parties may collect the Tender documents from the Accounts Officer, HRI on recommendation of Engineer, HRI on payment of tender cost (Non-Refundable) in cash from **01.08.2021** to **20.08.2021** during working days (11.00 a.m. to 4.00 p.m.).

The party may also download the tender document from HRI web-site address: www.hri.res.in. In that case they have to submit a Demand draft of the tender cost alongwith the tender. Without tender fee party will not be considered in this tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

Sd/-
Registrar
HRI, Prayagraj

TERMS & CONDITIONS

1. Your offer should be valid for a period of **120 days** from the date of opening of tender.
2. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the Tender Box kept at the Reception of Institute Building, Harish-Chandra Research Institute at Chhatnag Road, Jhunsi, Prayagraj – 211 019.
3. Deadline for receipt of tender **11.00 a.m.** on or before **23.08.2021**. Late submitted tenders will not be considered.
4. The tender will be opened at the above office at **11.30 p.m.** on **23.08.2021** and your authorized representatives can be present at the time when the tenders are so opened.
5. The party should have to submit the following documents, without that they will not be considered in tender.
 - a. The bidder should be registered under GST. They have to submit a proof of Registration with their bid.
 - b. Experience of at least one work related to civil maintenance worth not less than Rs. 1.0 lakh in Govt./Semi Govt. organization in last 3 year ending 22.08.2021.
6. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the **Earnest Money Deposit of Rs. 6,000/-** in favour of Registrar, HRI, Prayagraj is to be enclosed with the Tender Document at the time of submission. In reference of letter no. F.9/4/2020-PPD Govt. of India, Ministry of Finance, Micro and small Enterprises (MSEs) and the firms registered with HRI are exempted from submission of Bid Security. However, if they withdraw or modify their bids during period of validity of tender etc. then they will be suspended for participating in any tender of HRI for minimum two years or decided by competent authority from the date of opening of concerned tender. The tender of parties submitted without EMD or supporting document for exemption criteria of EMD shall be rejected.
7. The period of contract is for two years. However, initially it will be awarded for one year & based on satisfactory performance it will be renewed for another year.
8. The schedule of quantity is indicative are tentative. Actual quantity will vary based on the actual requirement.
9. The garbage will be shifted three times in a week or as per requirement from campus.
10. **Payment terms:** Payment will be made on monthly basis as per actual measurement duly certified by Engineer, HRI.
11. Evaluation criteria of lowest bidder - The bidder will be finalized based on their total lowest quoted amount both first & second year AMC.
12. From the bill amount 5% security money will be deducted. The security money will be released only after completion of AMC & all dues clearance from concerned HRI section.
13. Don't detach any paper from the tender document and put the signature at all the papers of the tender document.
14. Institute will not to be bound to accept conditionals tenders.
15. The garbage should not be disposed within 0.5 km from the periphery of the campus. There will be whole responsibility of the contractor related to disposal of garbage.
16. The documents containing bids shall be free from cutting and erasures. However, alterations, if any, in the tender should be attested properly by the bidder, failing which the tender is liable to be rejected.

17. Procedure for dealing with ambiguities in rates: That if on check there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed:
 - (a) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the contractor shall be taken as correct.
 - (b) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
 - (c) When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be taken as correct and not the amount.
18. The tenders submitted by fax/email will not be considered.
19. Party is requested to submit the required details on separate sheet alongwith tender:
Name of the Firm, Full address of firm alongwith Telephone no., Fax no. & E-mail address
20. Incomplete tenders are liable to be rejected.
21. As the nature of work is maintenance type therefore party have to ensure to address any problem related to it in short time. If it is found that contractor is not taking interest for addressing the problem in time then warning letter will be issued to contractor. After two warning a penalty amount @1% of order value will be deducted from their bill for each warning. After 5 warning the contract may be terminated also and in that case EMD & Security deposit may be forfeited.
22. Contractor has to sign and put their seal on all the pages
23. All disputes will be subject to Prayagraj jurisdiction.
24. The Director, HRI reserves the right to reject any or all tenders without assigning any reason therefor.
25. Decision of the Director of the Institute will be final & binding for all concerned.
26. Party has also to submit a separate note on their letter head with their bid that they have gone through the details of all the tender condition thoroughly and they will follow all the condition and do the work accordingly if tender is awarded to them.

Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 26. This is also certified that I/We/our principal manufacturing firm has no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

Name of work: “AMC for Collection & disposed of Garbage from campus” at HRI, Prayagraj

SCHEDULE OF QUANTITIES

Sl. No.	Item	Qty.	Unit	Rate (including all taxes and other charges) in words & figures	Amount Rs. P.
A	B	C	D	E	F = (C x E)
First year AMC					
1	Collection of Garbage from garbage containers (approximate size - 0.45 m x 0.5 m x 1.0 m) placed at different location in campus & disposal of same from HRI campus.	1900	per container		
Second year AMC					
2	Collection of Garbage from garbage containers (approximate size - 0.45 m x 0.5 m x 1.0 m) placed at different location in campus & disposal of same from HRI campus.	1900	per container		

(Total amount in words Rupees: -----)

Note: 1. The contractor should quote their rate including all charges.

2. The bidder will be finalized based on their total lowest quoted amount both first & second year AMC.

Signature of Tenderer
Address & Seal