

# Harish-Chandra Research Institute

Chhatnag Road, Jhansi, Allahabad

## **INVITING TENDER FOR**

***“ANNUAL MAINTENANCE CONTRACT OF INTELLIGENT FIRE ALARM SYSTEM FOR  
DIFFERENT PLACES IN CAMPUS ” AT HARISH-CHANDRA RESEARCH INSTITUTE,  
ALLAHABAD***

Bid Reference No. : NIT – HRI/28/282 dated 24.04.2018  
Last date and time for submission of bids : 11.05.2018 up-to 1500 Hrs.  
Date and time of opening of Bid : 11.05.2018 up-to 1600 Hrs.  
Place of Opening of Bids : Harish-Chandra Research Institute  
Chhatnag Road, Jhansi, Allahabad-211019

***The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.***

Address for any clarification/communication : Mr. Ajay Srivastava SO(C),  
0532-2274333,  
ajay@hri.res.in),  
Mr. Manish Sharma SO-D,  
0532-227 4358,  
manish@hri.res.in)

***ENGINEERING SECTION,  
HARISH-CHANDRA RESEARCH  
INSTITUTE, ALLAHABAD***

***This document contains : 8 Pages***

It will be the responsibility of the bidders to check website <http://www.hri.res.in> for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

**Sd/-**  
Seal & Signature of Registrar

**HARISH-CHANDRA RESEARCH INSTITUTE**  
**(Department of Atomic Energy, Govt. of India)**  
**Chhatnag Road, Jhunsi, Allahabad-211019**

**Limited Tender Notice No. HRI/28/282 dated 24.04.2018**

Sealed Limited Tenders are invited on behalf of the Director, Harish-Chandra Research Institute, Allahabad for the works of “**Annual maintenance contract of intelligent fire alarm system for different places in campus**” at HRI, Allahabad

<b>Estimated Cost</b>	<b>EMD</b>	<b>Performance Security</b>	<b>Security Deposit</b>
<b>Rs. 1.64 lakhs</b>	<b>Rs. 3300/-</b>	<b>@ 5% of tendered amount</b>	<b>@ 5% of tendered amount</b>

Parties are requested to submit their Tender complete in all respects up to **3.00 p.m.** on **11.05.2018** which shall be opened on the same day at **4.00 p.m.** in presence of parties present at the time of opening of Tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

**Sd/-**  
Registrar  
HRI, Allahabad.

## TERMS & CONDITIONS

### FOR

#### *Annual maintenance contract of intelligent fire alarm system for different places in campus at HRI, Allahabad*

1. The bids submitted by the vendors should be valid for a minimum period of 120 days from the date of the opening of tender should be valid till execution of contract agreement.
2. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the Tender Box kept at Reception of Institute building, Harish-Chandra Research Institute at Chhatnag Road, Jhunsi, Allahabad – 211 019. It should be noted that the delay of receiving of tender by Post will not be entertained.
3. Deadline for receipt of tender **3.00 p.m.** on or before **11.05.2018**. Late submitted tenders will not be considered.
4. The tender will be opened at the above office at **4.00 p.m.** on **11.05.2018** and your authorized representatives can be present at the time when the tenders are so opened.
5. Bidder is required to submit the proof of experience of having successfully completed works during last seven years ending 10.05.2018. Without experience party will not be considered in the tender:
  - 3 similar works completed costing not less than Rs. 0.7 lakhs each OR
  - 2 similar works completed costing not less than Rs. 1.0 lakhs each OR
  - 1 similar works completed costing not less than Rs. 1.3 lakhs

Similar work shall mean: Maintenance of fire alarm system. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

and

One completed similar work (either part of (4) or a separate one) costing not less than Rs. 0.7 lakhs with some Central/State Government Organization/Central Autonomous Body /Central Public Sector undertaking during last seven years ending 10.05.2018.

6. If bidder do not quote rate of any item under schedule of quantities or left the rate column blank then their bid will be treated as unresponsive & not be considered.
7. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the **Earnest Money Deposit of Rs. 3300/-** in favour of Registrar, HRI, Allahabad is to be enclosed with tender document at the time of submission of the tender in a sealed envelope. No exemption in earnest money shall be given. All tender submitted without requisite amount of earnest money shall be rejected and their tender shall not be considered.
8. Earnest Money Deposit of the party whom tender will be allotted will be treated as a part of Security Money. The security money will be @ 5% of tendered value and will be returned after 03 months from the date of completion of work. In addition the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as performance security within the period prescribed for commencement of the work in the letter of award issued to contractor and will be released along with the final bill.
9. The period of contract is for two years. However, initially it will be awarded for one year & based on satisfactory performance it will be renewed for another year.
10. Any problem in the equipments should be rectified within 24 hours from the time of complaint. Any component level replacement of the items should be of similar or higher model of the same make.
11. The bidder should be registered under GST. They have to submit a proof of Registration with their bid otherwise they will not be considered in this tender.

12. If the bidders do not submit the required document/details with their bids then Institute may ask the bidders to submit the details/documents after opening of their bids. However, if three or more bidders are qualifying in the tender then bidders will not be asked to submit the details after opening of their bid.
13. The bidder should quote their rate including all charges (except GST). The bids will be evaluated accordingly. The contractor may claim GST separately with their bill as applicable in this work and Institute will pay the amount for that.
14. The lowest bidder will be finalized based on overall quoted amount in tender.
15. **Terms of payment will be as under:**

50% payment will be released after six month and balance 50% will be after completion of the AMC period. An advance payment for six months period may also be released against Guarantee. This guarantee shall be submitted in the form of Government Securities or fixed deposit receipts of any Nationalized Bank/Scheduled Bank assigned in the name of Registrar, HRI, Allahabad.
16. If any area (as per schedule of quantity) is not maintained for some period then payment will be deducted on pro-rata basis of concerned area.
17. Procedure for dealing with ambiguities in rates: That if on check there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed:
  - (a) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the contractor shall be taken as correct.
  - (b) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
  - (c) When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be taken as correct and not the amount.
18. The tender must be submitted on the prescribed tender document issued by the HARISH-CHANDRA RESEARCH INSTITUTE.
19. Printed conditions of the vendor submitted with the tender will not be binding on HARISH-CHANDRA RESEARCH INSTITUTE.
20. The documents containing bids shall be free from cutting and erasures. However, alterations, if any, in the tender should be attested properly by the bidder, failing which the tender is liable to be rejected.
21. The tenders submitted by fax/email will not be considered. No further correspondence will be entertained on this matter.
22. Incomplete tenders are liable to be rejected.
23. The staff of the Contractor deployed for repair/maintenance work in the HRI, shall be the employee of the Contractor and at no time will be treated as employee of the Institute, nor will they ever claim to be employee of the Institute during the contract or thereafter.
24. The Institute shall be entitled to recover/deduct taxes, levied under the various Act & Laws in force from the dues payable to the Contractor.
25. The Contractor shall agree and undertake to totally indemnify HRI against all expenses, claims, payments, dues, fines, penalties, compensations, liabilities, and losses whatsoever which the HRI may suffer due to the default, violations, omissions thefts, or non compliance of the statutory and/or contractual obligations committed by the Contractor or its employed. The HRI shall also have the right to deduct and recover all such losses and expenses etc. from any payments due to the Contractor besides seeking appropriate legal remedies for the balance amount or relief, if any.

26. As the nature of work is maintenance type therefore party have to supply the items or execute the work as per schedule of quantities at earliest after getting information for complaint from concerned HRI official. If it is found that contractor is not taking interest for addressing the problem in time then warning letter will be issued to contractor. After two warning a penalty amount @1% of order value will be deducted from their bill for each warning. After 5 warning the contract may be terminated also and in the case EMD, Performance security & Security deposit may be forfeited.
27. The Contractor shall provide the required services through men of integrity and good character only. In case any thing is found to be otherwise, the Contractor will be responsible for the consequences.
28. Scope of work:
  - b. Cleaning & testing of detectors
  - c. Cleaning & Testing of MCB, Control Panel and wiring etc.
  - d. Replacement of burnt parts of the panel, wiring etc.
  - e. Replacement of defective Detector, MCB and control circuit
  - f. Replacement of stand by Battery (if fails)
  - g. Total number of visit will be minimum 6 in a year. Beyond this party has to make a visit as & when required without any charge.
29. The decision of the Director, HRI, or an officer assigned by him in this regards, will be final and binding on both the parties.
30. Party is requested to submit the required details on separate sheet alongwith tender:
  - Name of the Firm
  - Full address of firm along with
  - Telephone no.
  - Fax no.
  - E-mail address
31. Contractor has to sign and put their seal on all the pages
32. All disputes will be subject to jurisdiction of Allahabad courts.

**Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.**

#### **DECLARATION BY THE CONTRACTOR**

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 31. This is also certified that I/We/our principal manufacturing firm has no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

## FINANCIAL BID

### Schedule of quantities

Annual maintenance contract of intelligent fire alarm system for different places in campus at  
HRI, Allahabad

SL. NO.	DESCRIPTION OF WORK	Qty.	Unit	ANNUAL RATE (For 12 months)	
				Rs.	Ps.
A	Annual Maintenance contract for intelligent type fire alarm system for Institute building (Make: Surksha) having the following equipments. 1. Smoke cum Heater Detector : 155 Nos. 2. Manual call Box : 09 Nos. 3. Control Panel 4 Zone : 01 No. 4. 24 volt DC Hooter : 09 Nos. 5. Response indicators : 82 Nos.	1	Job		
B	Annual Maintenance contract for intelligent type fire alarm system for Library area (Make: Agni) having the following equipments. 1. Smoke cum Heater Detector : 55 Nos. 2. Manual call Box : 03 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 03 Nos. 5. Response indicators : 26 Nos.	1	Job		
C	Annual Maintenance contract for intelligent type fire alarm system for Cluster area (Make: Agni) having the following equipments. 1. Smoke cum Heater Detector : 12 Nos. 2. Manual call Box : 01 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 01 Nos. 5. Response indicators : 04 Nos.	1	Job		

SL. NO.	DESCRIPTION OF WORK	Qty.	Unit	ANNUAL RATE (For 12 months)	
				Rs.	Ps.
D	Annual Maintenance contract for intelligent type fire alarm system for Recapp area (Make: Agni) having the following equipments.  1. Smoke cum Heater Detector : 04 Nos. 2. Manual call Box : 01 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 01 Nos. 5. Response indicators : 02 Nos.	1	Job		
E	Annual Maintenance contract for intelligent type fire alarm system for Auditorium (Make: Agni) having the following equipments.  1. Smoke cum Heater Detector : 08 Nos. 2. Manual call Box : 02 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 01 Nos. 5. Response indicators : 02 Nos.	1	Job		
F	Annual Maintenance contract for intelligent type fire alarm system for Computer centre (Make: Agni) having the following equipments.  1. Smoke cum Heater Detector : 16 Nos. 2. Manual call Box : 03 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 01 Nos. 5. Response indicators : 05 Nos.	1	Job		

SL. NO.	DESCRIPTION OF WORK	Qty.	Unit	ANNUAL RATE (For 12 months)	
				Rs.	Ps.
G	Annual Maintenance contract for intelligent type fire alarm system for Higgs lecture hall (Make: Agni) having the following equipments.  1. Smoke cum Heater Detector : 06 Nos. 2. Manual call Box : 01 Nos. 3. Control Panel : 01 No. 4. 24 volt DC Hooter : 01 Nos. 5. Response indicators : 01 Nos.	1	Job		
<b>Total Rs.</b>					

**(Total amount in words Rupees: -----)**

Note: The Bidder should quote their rate including all charges (except GST). The bids will be evaluated accordingly. The contractor may claim GST separately with their bill as applicable in this work and Institute will pay the amount for that.

Signature of the tenderer  
Address & Seal.