



TENDER FOR

“Partition at Circulation counter of the Library” at Harish-Chandra Research Institute, Chhatnag Road, Jhansi, Prayagraj-211019

PART- 1 (TECHNICAL BID)

TENDER NOTICE NO. HRI/02 /2021

Harish-Chandra Research Institute

Chhatnag Road, Jhansi, Prayagraj

INVITING TENDER FOR

“Partition at Circulation counter of the Library” at Harish-Chandra Research Institute, Prayagraj.

Bid Reference No. : NIT – HRI/02 /2021

Last date and time for submission of bids : 15.02.2021 up-to 1200 Hrs.

Date and time of opening of Bid : 15.02.2021 up-to 1230 Hrs.

Place of Opening of Bids : Harish-Chandra Research Institute
Chhatnag Road, Jhansi, Prayagraj -211019

The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.

Address for any clarification/communication : Mr. Vijay Srivastava SO-C,
0532-2274447,
ajay@hri.res.in),
Mr. Manish Sharma SO-E,
0532-227 4358,
manish@hri.res.in)

ENGINEERING SECTION,
HARISH-CHANDRA RESEARCH
INSTITUTE, PRAYAGRAJ

This document contains : 22 Pages

It will be the responsibility of the bidders to check website http://www.hri.res.in for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

Sd/-
Seal & Signature of Registrar

Harish-Chandra Research Institute
Chhatnag Road, Jhunsi, Prayagraj

Name of work: “Partition and Circulation counter of the Library building” at Harish-Chandra Research Institute, Prayagraj, Uttar Pradesh

Tender Notice No.: HRI/02/2021

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Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Prayagraj

Check list

<i>Sl. No.</i>	<i>Description</i>	<i>Party has to specify whether they have submitted the relevant details with their technical bid in YES or NO</i>
1.	Proof of average annual turnover(Ref. point no. 5a of terms & conditions)	
2.	Experience of having successfully completed works(Ref. point no. 5b of terms & conditions)	
3.	Attested copy of PAN & GST registration(Ref. point no. 5d & 7 of terms & conditions)	
4.	Earnest Money Deposit of Rs. 5,600/-(Ref. point no. 14 of terms & conditions)	

Signature of the tenderer
Address & Seal

SECTION - I

NOTICE INVITING TENDERS

HARISH-CHANDRA RESEARCH INSTITUTE

CHHATNAG, ROAD, JHUNSI, Prayagraj – 211 019

TENDER NOTICE NO. HRI/02/2021

On behalf of the Director, Harish-Chandra Research Institute, sealed tenders are invited (**in two bids**) from eligible contractors up to **12.00 p.m.** on **15.02.2021** and only technical bid shall be opened at **12.30 p.m.** on the same day for the work of “**Partition at Circulation counter of the Library**” at Harish-Chandra Research Institute, Prayagraj.

Estimated Cost	EMD	Performance Security	Time of Completion	Tender Cost
Rs 2.8 lakh	Rs. 5,600/-	@ 3% of tendered amount	4 Weeks	Rs. 590/-

Interested parties may collect the Tender documents from the Accounts Officer, HRI on recommendation of Engineer, HRI on payment of tender cost (non Refundable) in cash from **27.01.2021** to **12.02.2020** during working days (11.00 a.m. to 4.00 p.m.).

The party may also download the tender document from HRI web-site address: <http://www.hri.res.in>. In that case they have to submit a Demand draft of the tender cost alongwith the technical bid of the tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

Sd/-
Registrar
HRI, Prayagraj.

SECTION - II

TERMS & CONDITIONS

Tender for “Partition at Circulation counter of the Library” at Harish-Chandra Research Institute, Prayagraj” at Harish-Chandra Research Institute, Prayagraj

TERMS & CONDITIONS

Following instructions should be strictly followed while submitting tender.

1. Your offer should valid for a period of **120 days** from the date of opening of technical bid.
2. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the **Tender Box kept at Reception** of Institute building, Harish-Chandra Research Institute at Chhatnag Road, Jhansi, Prayagraj – 211 019. It should be noted that the delay of receiving of tender by Post will not be entertained.
3. Deadline for receipt of tenders (Part-1 & Part-2) is **12.00 p.m.** on or before **15.02.2021**. Late submission will not be entertained on any account. Part-1 (Technical bid) and part-2 (Price bid) will be in two separate envelop.
4. The Part–I of tender will be opened at the above office at **12.30 p.m.** on **15.02.2021** and your authorized representatives can be present at the time when the tenders are so opened and opening time of Part-2 (Price Bid) will be intimated later on to qualified bidder of Part-1 only. If on the day of opening of tender, holiday is declared in HRI then tender will be opened on next working day at same time.
5. Tenderer has to submit the following with the technical bid.
 - a. Proof of average annual turnover of not less than Rs. 2.8 lakh during last three years ending 31.03.2020.
 - (i) Year 2017-2018
 - (ii) Year 2018-2019
 - (iii) Year 2019-2020
 - b. Experience of having successfully completed works during last seven years ending 14.02.2021. The party has to submit work order copy, Performance and completion certificate of the concerned work. Without required experience party will not be considered in this tender:
 - 3 similar works completed costing not less than Rs 1.2 lakh each OR
 - 2 similar works completed costing not less than Rs. 1.7 lakh each OR
 - 1 similar works completed costing not less than Rs. 2.3 lakhSimilar work shall mean: **Civil construction/maintenance work**. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

and

One completed similar work (either part of (b) or a separate one) costing not less than Rs. 1.2 lakh with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking during last seven years ending 14.02.2021.
 - c. Full address of firm along with /Telephone no./Fax no./E-mail address :
 - d. Attested copy of PAN
6. Tender containing erasures or alterations will not be considered.
7. The party should be registered under GST. They have to submit a proof of Registration with their technical bid otherwise they will not be considered in this tender.
8. If the bidders do not submit the required document/details with their bids then Institute may ask the bidders to submit the details/documents after opening of their bids. However, if three or more bidders are qualifying in the tender then bidders will not be asked to submit the details after opening of their bid.
9. The tender must be signed by the authorized persons only (Proprietor/Power of attorney/By all partners etc. as applicable).

10. All labour regulation applicable by the central Labour Commissioner of Govt. of India shall be adhered to strictly.
11. The time of completion of work is **four weeks** and shall be reckoned from the date of issue of work order.
12. **Payment terms:** Party may submit RA bill for payment. The party may claim GST if applicable in this work with their bill. Institute will pay the amount for GST. However, the liability of depositing tax (GST) to concerned Department will be totally on the contractor.
13. **In case the contractor leaves the work or shows unwillingness to do work within stipulated contract period then EMD, Performance security & Security money deposited by party will be forfeited to HRI.**
14. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the **Earnest Money Deposit of Rs. 5600/-** in favour of Registrar, HRI, Prayagraj is to be enclosed with the Tender Document (part-1) at the time of submission. In reference of letter no. F.9/4/2020-PPD Govt. of India, Ministry of Finance, Micro and small Enterprises (MSEs) and the firms registered with HRI are exempted from submission of Bid Security. However, if they withdraw or modify their bids during period of validity of tender etc. then they will be suspended for participating in any tender of HRI for minimum two years or decided by competent authority from the date of opening of concerned tender. The tender of parties submitted without EMD or supporting document for exemption criteria of EMD shall be rejected.
15. An amount equal to 5% of tendered value towards Security Deposit shall be recovered. This amount will be recovered @ 10% from your each bill till the amount deducted is equal to concerned security deposit amount. The security money will be returned after 03 months from the date of completion of work and submission of certificate by contractor that there is no statutory liability (taxes etc.) due on him for this work. In addition the contractor shall be required to deposit an amount equal to 3% of the tendered value of the contract as performance security (in the form of Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India) within the period prescribed for commencement of the work in the letter of award issued to contractor and will be released alongwith the final bill.
16. A tentative plan of drawing is attached with this tender for general idea about the work.
17. Contractor has to make their own arrangement for staying their labourers as Institute will not allow any labourers inside the campus after working period.
18. Procedure for dealing with ambiguities in rates: That if on check there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed:
 - (a) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the contractor shall be taken as correct.
 - (b) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
 - (c) When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be taken as correct and not the amount.
19. **In case any discrepancy between terms & conditions and General condition of tender then terms & condition of tender shall take precedence.**
20. The tenders submitted by fax/email will not be considered. No further correspondence will be entertained on this matter.
21. Incomplete tenders are liable to be rejected.
22. Party has to ensure gate entry (at Security gate, HRI) for any material before bringing at site. In this connection, they have to submit challan copy of materials in Engineering office at HRI for records.
23. Don't detach any paper from the tender document and put the signature & seal at all the papers of the tender document and submit it with technical bid otherwise bid of party will not be considered.

24. The Contractor shall agree and undertake to totally indemnify HRI against all expenses, claims, payments, dues, fines, penalties, compensations, liabilities, and losses whatsoever which the HRI may suffer due to the default, violations, omissions thefts, or non-compliance of the statutory and/or contractual obligations committed by the Contractor or its employed. The HRI shall also have the right to deduct and recover all such losses and expenses etc. from any payments due to the Contractor besides seeking appropriate legal remedies for the balance amount or relief, if any.
25. For any information/clarification in this tender, you may contact Engineering Section, HARISH-CHANDRA RESEARCH INSTITUTE, during office hrs. (9.00 a.m. to 5.30 p.m.) on any working days.
26. Decision of the Director of the Institute will be final & binding for all concerned.
27. Any condition imposed by the party in this tender at their own will not be considered. There will no liability of HRI to take any clearance from party in that regard.
28. Director, Harish-Chandra Research Institute reserves the right to reject any or all tenders without assigning any reason whatsoever. Harish-Chandra Research Institute would not be under any obligation to give any clarifications to those contractors whose tenders are rejected.
29. All disputes will be subject to Allahabad jurisdiction.

Note: The contractor should acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender. They should also acknowledge that they are quoting their rate properly after knowing all terms & conditions of tender.

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 29. This is also certified that I/We/our principal manufacturing firms have no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Address:

Signature:

Name:

Designation:

On behalf of company Seal:

SECTION - III

GENERAL RULES AND DIRECTIONS

GENERAL RULES AND DIRECTIONS

1. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must signed on his behalf by a person holding a power-of attorney authorising him to do so, such power of attorney to be produced with the tender and it must disclose that the firm is duly registered under the Indian Partnership Act.
2. Receipts for payments made on account of work when executed by a firm must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the partners or by some other person having authority to give effectual receipts for the firm.
3. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertaken each item of the work. Tenders, which proposes any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other condition of any sort including conditional rebates, will be summarily rejected. However, tenders with unconditional rebates(s) will be acceptable. Tenders shall have the name and of the works to which they refer, written on the envelopes.
4. The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest tender.
5. If it is found that the tender is not submitted in proper manner or contains too much corrections and/or absurd rates or amount, it would be open for the officer inviting tenders to take suitable disciplinary action against the contractor. The tenderers shall sign a declaration under the official Secret Act for maintaining secrecy of the tender documents, drawings or any other records connected with the work given to them. The unsuccessful tenderers shall return all the drawings given to them.

CLAUSES OF CONTRACT

CLAUSE 1: PERFORMANCE GUARANTEE

- i The contractor shall submit an irrevocable Performance Guarantee of 3% (Three percent of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within 7 days of issue of letter of intent and / or work order. This period can be further extended by the Engineer-in-charge upto a maximum period of 3 days on written request of the contractor stating the reason for delays in procuring the bank Guarantee, to the satisfaction of the Engineer-in-charge. This guarantee shall be in the form of Government Securities or fixed deposit receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the to HRI to make good the deficit.
- ii A letter of intent shall be issued in the first instance informing the successful tenderer of the decision of the competent authority to accept his tender and the award letter shall be issued only after the performance Guarantee in any of the prescribed form is received. In case of failure by the contractor to furnish the performance guarantee within the specified period. Director, HRI shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money absolutely.
- iii The performance Guarantee shall be initially valid upto the stipulated date of completion plus 60 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest.

CLAUSE 1-A: RECOVERY OF SECURITY DEPOSIT

The person (s) whose tender(s) may be accepted (hereinafter called the contractor) shall permit HRI at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 10% of the gross amount to each running bill till the sum alongwith the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by HRI by way of Security Deposit unless he has / they have deposited the amount of Security at the rate mentioned above in cash or in the form of Government Securities or fixed Deposit Receipts. In case a fixed deposit receipt of any bank is furnished by the contractor to the Government as part of the security deposit and the bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the to the HRI to make good the deficit.

All compensation or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit or from the interest arising there from or from any sums which may be due to or may become due to the contractor by HRI or any account whatsoever and in the events of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or flexed deposit receipt tendered by the state Bank of India or by scheduled banks or Government Securities (if deposited for more than 12 months) endorsed in favour the Accounts Officer, HRI any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof. The security deposit shall be collected from the running bills of the contractor at the rates mentioned above and the Earnest money if deposited in cash at the time of tenders will be treated a part of the Security Deposit.

CLAUSE 2: COMPENSATION FOR DELAY AND BUFFER PERIOD:

The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. For delay in work, the contractor shall pay a compensation an amount equal to 0.5 percent of the order value per day from the end of stipulated period or (extended the period if any with or without penalty) of contract till the actual completion of work. If it is found that party is not taking interest during delay period for completing the work then competent authority of Institute may also take decision for terminating the order/contract of concerned work. In this case, their Performance security and any other Security money may also be forfeited.

BUFFER PERIOD:

Compensation will be recovered from the contractor if the work is not completed within 7 days after due date of completion. The buffer period of 7 days relates to only to the final completion of the work as whole and does not apply to the interim schedule of progress. In the event of the work being completed beyond the period of 7 days after the date of completion specified in the tender, the entire period inclusive of the buffer period shall be taken into account for calculating the amount of compensation.

CLAUSE-3: DETERMINATION OF CONTRACT: POWERS OF ENGINEERS –IN-CHARGE.

Subject to other provisions contained in this clause, the Engineer-in-charge may, without prejudice to his any other right or remedy against the contractor in respect of any delay, inferior workmanship, otherwise or to any rights or remedies under any of the provisions of this contract or otherwise and whether the date of completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases:

- i. If the contractor having been given by the Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in any inefficient

or otherwise improper or un-workman-like manner shall omit to comply with the requirements of such notice for a period of seven days thereafter or if the contractor shall delay or suspend the execution of the work so that either in the judgment of the Engineer-in-charge (which shall be final and binding) he will be unable to secure completion of the work by the date for completion or he has already failed to complete the work by that date.

- ii. If the contractor being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.
- iii. If the contractor commits breach of any of the terms and conditions of this contract.
- iv. If the contractor commits any acts mentioned in Clause 2 hereof.

When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-Charge on behalf of the Director, HRI have powers:

- a. To determine or rescind the contract as aforesaid (of which termination or rescission notice in writing to the contractor under the hand of the Engineer-in-Charge shall be conclusive evidence). Upon such determination or rescission, the Earnest Money Deposit, the Security Deposit already recovered and Performance Guarantee under the contract, shall be liable to be forfeited, and shall be absolutely at the disposal of the HRI.
- b. To employ labour paid by the HRI and to supply materials to carry out the work or any part of the work debiting the contractor with the cost of the labour and the price of the materials (of the amount of which cost and price certified by the Engineer-in-charge shall be final and conclusive against the contractor) and crediting him with the value of the work done in all respect in the same manner and at the same rates as if it has been carried out by the contractor under the terms of his contract. The certificate of the Engineer-in-Charge as to the value of the work done shall be final and conclusive against the contractor, provided always that action under the sub-clause shall only be taken after giving notice in writing to the contractor. Provided also that if the expenses incurred by the Department are less than the amount payable to the contractor at his agreement rates, the difference should not be paid to the contractor.
- c. After giving notice to the contractor to measure up the work of the contractor and to take such part thereof as shall be unexecuted out of his hands and to give it to another contract to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor if the whole work had been executed by him (of the amount of which excess the certificate in writing of the Engineer-in-Charge shall be final and conclusive) shall be borne and paid by the original contractor and may be deducted from any money due to him by HRI under this contract or on any other account whatsoever or from his security deposit or the proceeds of sales thereof or a sufficient part thereof as the case may be.

In the event of any one or more of the above courses being adopted by the Engineer-in-charges the contractor shall have no claim to compensation for any loss sustained by him reason of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And incase action is taken under any of the provisions aforesaid, the contractor shall not be entitled to recover or be paid any sum for any work thereto for actually performed under this contract unless and until the Engineer-in-charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.

CLAUSE 3A: In case the work cannot be started due to reasons not within the control of the contractor within 1/4th of the stipulated time for completion of work, either party may close the contract. In such

eventuality, the Earnest Money Deposit and the Performance Guarantee of the contractor shall be refunded, but no payment on account of interest, loss of profit or damages etc. shall be payable at all.

CLAUSE 4: Contractor liable to pay compensation even if action not taken under Clause 3:

In any case in which any of the powers conferred upon the Engineer-in-Charge by clause 3 thereof shall not constitute a waiver of any of the conditions hereof and such powers shall notwithstanding be exercisable in the event of any future case of default by the contractor and the liability of the contractor for compensation shall remain unaffected. In the event of the Engineer-in-Charge putting in force all or any of the powers vested in him under the preceding clause he may, if he so desires after giving a notice in writing to the contractor, take possession of or (at sole discretion of the Engineer-in-Charge which shall be final) use as on hire (the amount of the hire money being also in the final determination of the Engineer-in-Charge all or any tools, plant, materials and stores, in or upon the works, or the site thereof, belonging to the contractor, or allowing for the same in account at the contract rates, or, in the case of these not being applicable, at current market rates to be certified by the Engineer-in-charge whose certificate thereof shall be final, otherwise the Engineer-in-Charge may remove them at the contractor's expense or sell them by auction or private sale on account of the contractor and at his risk in all respects and the certificates of the Engineer-in-Charge as to the expense of any such removal and the amount of the proceeds and expense of any such sale shall be final and conclusive against the contractor.

CLAUSE 5: TIME EXTENSION AND FOR DELAY:

The time allowed for execution of the works as stipulated in the NIT / Tender documents, or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the works shall commence from such time period as mentioned in letter of acceptance or from the date of handing over of the site whichever is later. If the contractor commits default in commencing the execution of the work as aforesaid, HRI shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money performance guarantee absolutely.

5.1 As soon as possible after the contract is concluded the Contractor shall submit a Time and Progress Chart for each mile stone and get it approved by the Department. The Chart shall be prepared in direct relation to the time stated in the contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades of sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time imposed in the Contract documents, and further to ensure good progress during the execution of the work, the contractor shall in all cases in which the time allowed for any work, exceeds one month (save for special jobs for which a separate programme has been agreed upon) complete the work as per mile stones mutually agreed as above.

5.2 If the works (s) be delayed by:

- (i) Force majeure, or
- (ii) Abnormally bad weather, or
- (iii) Serious loss or damage by fire, or
- (iv) Civil commotion, local commotion of workmen, strike or lock out, affecting any of the trades employed on the work, or
- (v) Delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge in executing work not forming part of the Contract, or
- (vi) Non availability or break down of tools and plant to be supplied or supplied by HRI or
- (vii) Non-availability or break down of tools and plant to be supplied or supplied by HRI or
- (viii) Any other cause which, in the absolute discretion of the Engineer-in-Charge is beyond the Contractor's control.

Then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works.

5.3 Request for rescheduling of Mile stones and extension of time, to be eligible for consideration, shall be made by the contractor in writing within fourteen days of the happening of the event causing delay on the prescribed form. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired.

In any such case the Engineer-in- Charge may give a fair and reasonable extension of time and reschedule the mile stones for completion of work. Such extension shall be communicated to the Contractor by the Engineer-in-Charge in writing, within 3 months of the date of receipt of such request. Non application by the contractor for extension of time shall not be a bar for giving a fair and reasonable extension by the engineer-in-Charge and this shall be binding on the contractor.

CLAUSE 6: COMPLETION CERTIFICATE & COMPLETION PLANS.

Within ten days of the completion of the work, the contractor shall give notice of such completion to the Engineer-in-Charge. On the receipt of such notice the Engineer-in-Charge shall inspect the work, and if there is no defect in the work shall furnish the contractor with a certificate of completion otherwise a provisional certificate of completion indicating defects (a) to be rectified by the contractor and/or (b) for which payment will be made at reduced rates, shall be issued but no certificate of completion, provisional or otherwise, shall be issued, nor shall the work be considered to be complete until the contractor shall have removed from the premises on which the work shall be executed, all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements, required for his/their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s) and cleaned off the dirt from all wood work, doors, windows walls, floors or other parts of any building, in upon or about which the work is to be executed or of which he may have had possession for the purpose of the execution thereof, and not until the work shall have been measured by the Engineer-in-charge. If the contractor shall fail to comply with the requirements of this clause as to removal of scaffolding, surplus materials and rubbish and all huts and sanitary arrangements as aforesaid and cleaning off dirt on or before the date fixed for the completion of the work, the Engineer-in-Charge may at the expense of the contractor remove such scaffolding, surplus materials and rubbish, etc, and dispose off the same as he thinks fit and clean off such dirt as aforesaid; and the contractor shall have no claim in respect of any such scaffolding or surplus material as aforesaid except for any sum actually realized by the sale thereof.

6. A: CONTRACTOR TO KEEP SITE CLEAN: When the work is carried out, the splashes and droppings from white washing, colour washing, painting etc. on wall, floors, doors, windows etc. shall be removed and the surface cleaned simultaneously with the completion of these item of work in the individual rooms, quarters or premises etc. where the work is done without waiting for the actual completion of all other items of work in contract. In case the contractor fails to comply with the requirements of this clause, the Engineer-in-Charge shall have the right to get this work done at the cost of the contractor either departmentally or through another agency. Before taking such action, the Engineer-in-Charge shall give two days notice in writing to the contractor.

CLAUSE 7: MEASUREMENTS OF WORK & SUBMISSION OF BILLS:

A bill shall be submitted by the contractor each month on or before the date fixed by the Engineer-in-Charge for all works executed in the previous months, and the Engineer-in-Charge shall take or cause to be taken the requisite measurement for the purpose of having the same verified and the claim, as far as admissible, adjusted as far as possible, before the expiry of ten days from the presentation of the bill. If the contractor does not submit the bill within the time fixed as aforesaid, the Engineer-in-Charge may

depute within 7 days of the date fixed as aforesaid, a subordinate to measure up the said work in the presence of the contractor whose countersignature to the measurement list will be sufficient warrant; and

the Engineer-in-Charge at his discretion on the basis of a certificate from the Engineer to the effect that the work has been completed upto the level in question.

CLAUSE 7A: MEASUREMENT IN ABSENCE OF THE CONTRACTOR:

Before taking any measurement of any work as has been referred in above clause thereof, the Engineer-in-Charge or a subordinate deputed by him shall give reasonable notice to the contractor. If the contractor fails to attend at the measurements after such notice or fails to countersign or to record the difference within a week from the date of measurement in the manner required by the Engineer-in-Charge then in any such event the measurements taken by the Engineer-in-Charge or by subordinate deputed by the him as the case may be shall be final and binding on the contractor and the contractor shall have no right to dispute the same.

CAUSE 8: EXCAVATED /DISMANTLED MATERIALS WILL BE GOVT. PROPERTY: The contractor shall treat all materials obtained during dismantling of a structure, excavation of the site for a work etc. as HRI property and such materials shall be disposed off to the best advantage of HRI according to the instructions in writing issued by the Engineer-in-Charge.

CLAUSE 9: WORK TO BE EXECUTED AS PER SPECIFICATIONS, DRAWINGS, ORDERS, ETC:

The contractor shall execute the whole and every part of the work in the most substantial and otherwise in every respect in strict accordance with the specifications.

CLAUSE 10: SETTLEMENT OF DISPUTES & ARBITRATION:

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions here-in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned here-in after.

- i) If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly within 15 days request the **Engineer-in-Charge** in writing for written instruction or decision. Thereupon, the **Engineer-in-Charge** shall give his written instructions or decision within a period of one month from the receipt of the contractor's letter.

If the **Engineer-in-Charge** fails to give his instructions or decision in writing within the aforesaid period or if the contractor is dissatisfied with the instructions or decision of the **Engineer-in-Charge**, the contractor may, within 15 days of the receipt of **Engineer-in-Charge's** decision, appeal to the **Registrar**, who shall afford an opportunity to the contractor to be heard, if the latter so desires, and to offer evidence in support of his appeal. The **Registrar** shall give his decision within 30 days of receipt of contractor's appeal. If the contractor is dissatisfied with his decision, the contractor shall within a period of 30 days from receipt of the decision, give notice to the **Director** for appointment of arbitrator, failing which the said decision shall be final, binding and conclusive and not referable to adjudication by the arbitrator.

- ii) Except where the decision has become final, binding and conclusive in terms of Sub Para (i) above disputes or difference shall be referred for adjudication through arbitration by a sole arbitrator appointed by the **Director** in respect of the contracts entered into by any sub-ordinate authority under him. However if the contract is entered into by the **Director**, the arbitrator shall be appointed by the Department of Atomic Energy. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever, another sole arbitrator shall be appointed in the manner aforesaid. Such person shall be entitled to proceed with the reference from

the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each such dispute along-with the notice for appointment of arbitrator and giving reference to the rejection by the **Director** of the appeal.

It is also a term of this contract that no person other than a person appointed by such **Director**, as aforesaid should act as arbitrator and if for any reason that is not possible, the matter shall not be referred to arbitration at all.

It is also a term of this contract that if the contractor does not make any demand for appointment of arbitrator in respect of any claims in writing as aforesaid **within 120 days** of receiving the intimation from the Engineer-in-charge that the final bill is ready for payment, the claim of the contractor shall be deemed to have been waived and absolutely barred and the Government shall be discharged and released of all liabilities under the contract in respect of these claims.

The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1996) or any statutory modifications or re-enactment thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceeding under this clause.

It is also a term of this contract that the arbitrator shall adjudicate on only such disputes as are referred to him by the appointing authority and give separate award against each dispute and claim referred to him and in all cases where the total amount of the claims by any party **exceeds Rs.1,00,000/-**, the arbitrator shall give reasons for the award.

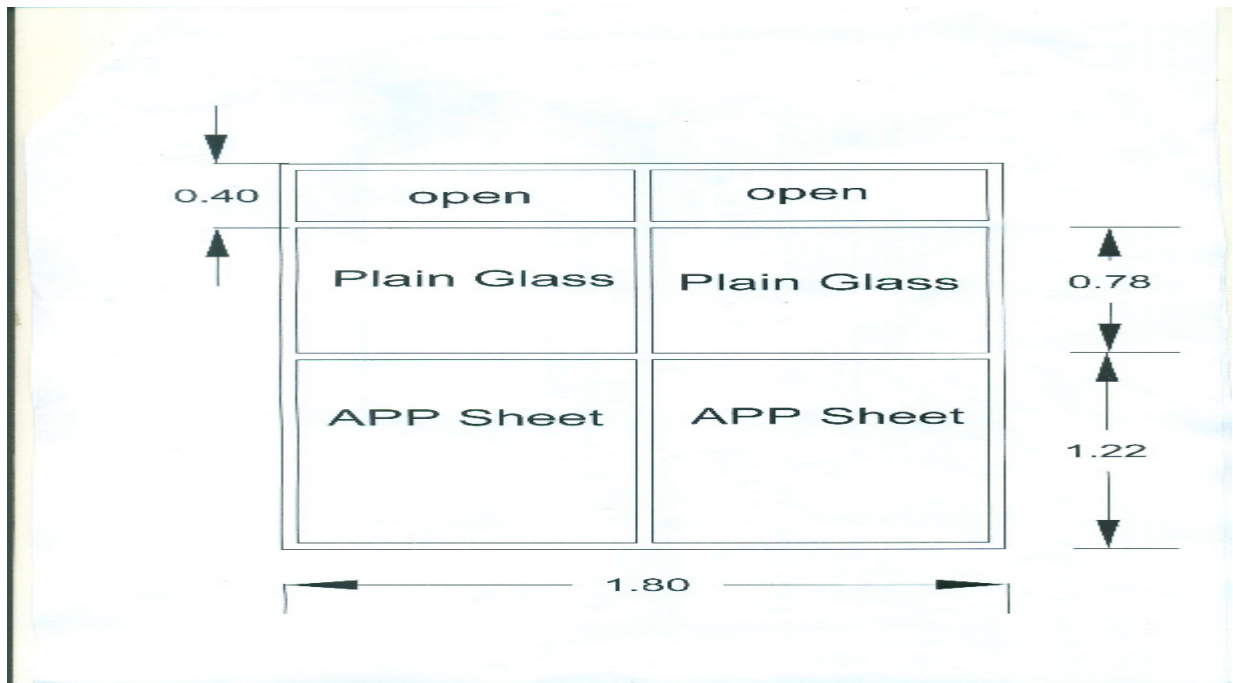
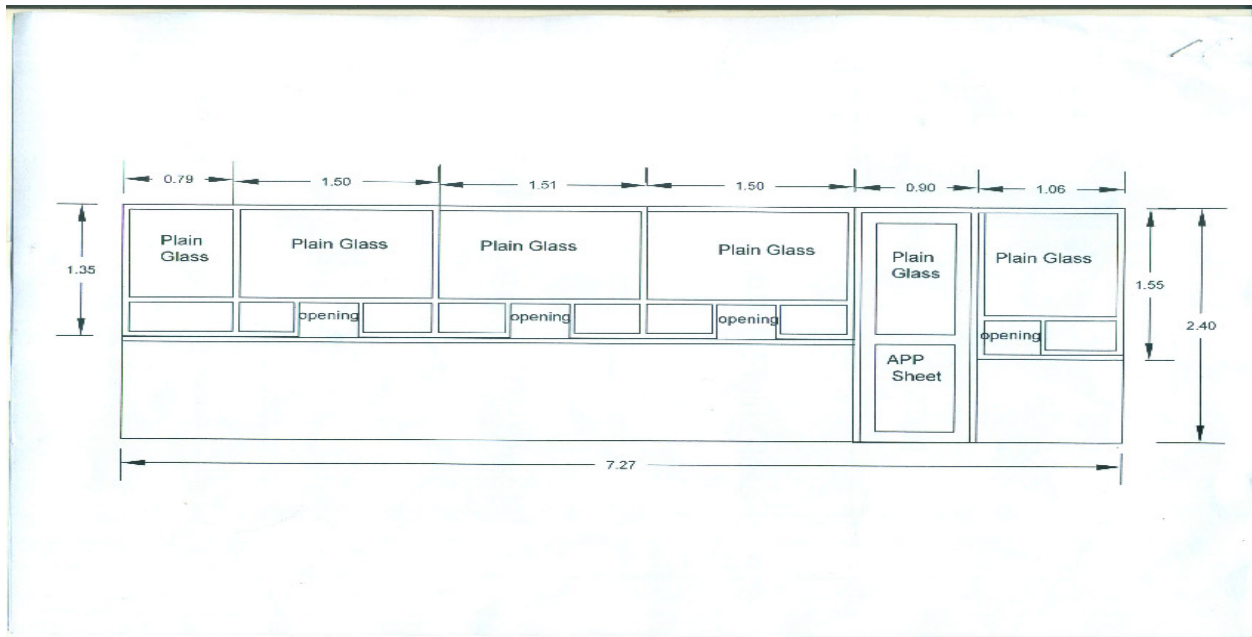
It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid equally by both the parties.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The arbitration proceedings shall take place at Prayagraj. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

CLAUSE 11: NO ARBITRATION FOR DECISION ON SUB-STANDARD WORK:

The decision of Engineer in-charge regarding the quantum or reduction as well as justification thereof in respect of rates for sub-standard work which may be decided to be accepted will be final and would not be open to arbitration.

Section IV - Drawing



TENDER FOR

“Partition at Circulation counter of the Library” at Harish-Chandra Research Institute, Prayagraj” at Harish-Chandra Research Institute, Chhatnag Road, Jhunsi, Prayagraj

Section – V (Schedule of quantities)

PART- 2 (FINANCIAL BID)

Subject: “Partition at Circulation counter of the Library” at Harish-Chandra Research Institute, Prayagraj” at Harish-Chandra Research Institute, Prayagraj

Sl. No.	Item	Qty.	Unit	Rate in words & figures		Amount	
				Rs.	Ps.	Rs.	Ps.
1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard sections and other sections of approved IS: 1285, fixing with dash fasteners of necessary filling up the gaps at junctions, with required EPDM rubber/ neoprene shall be smooth, rust free, straight, mitred wherever required including cleat angle, glazing / paneling, C.P. brass / stainless architectural drawings and the directions of paneling and dash fasteners to be paid for Powder coated aluminium (minimum thickness of powder coating 50 micron) kg	340	Kg.				
2	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge .(Cost of aluminium snap beading shall be paid in basic item). With float glass panes of 5.50 mm thickness	18	Sqm				
3	Providing and fixing in position 4 mm tk. APP sheet above window for sunshed as per requirement and direction of Engineer- in - Charge	8	Sqm				
4	Stainless steel glass door handle	1	Pair				
5	6 liver Ded lock	1	Each				
6	Providing and fixing ISI marked aluminium butt hinges anodized (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete 125x75x4 mm	5	Each				
7	Providing and fixing aluminium tower bolts, ISI marked, anodized (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete 150x10 mm	10	Each				

Sl. No.	Item	Qty.	Unit	Rate in words & figures		Amount	
				Rs.	Ps.	Rs.	Ps.
8	Aluminium Handle 125 mm	48	Nos.				
9	Supplying and laying machine made 5mm tk. Synthetic carpet of approved colour on wooden floor .	1	Sqm.				
10	Polishing on wooden frame work around security machine fixed at Library Entrance with ready mixed wax polish of approved brand and manufacture complete job work.	1	Job work				
11	Sliding Arrangement accessories For Counter Opening	4	Each				
	Providing and fixing aluminium extruded section body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701 mm to	1	Each				
	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length	1	Cft.				
Total							

(Total amount in words Rupees)

Note: 1. The contractor should quote their rate including all charges **except GST**. The bids will be evaluated accordingly.

2. In case of applicability of GST in this work, party may claim GST with their bill and Institute will consider the payment for GST in this regard.

Signature of the tenderer
Address & Seal