

# Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Allahabad

## **INVITING TENDER FOR**

***“REFILLING OF DIFFERENT CAPACITY OF FIRE EXTINGUISHERS AT HARISH-CHANDRA RESEARCH INSTITUTE, ALLAHABAD***

Bid Reference No. : NIT – HRI/28/52 dated 10.04.2019

Last date and time for submission of bids : 10.05.2019 up-to 1500 Hrs.

Date and time of opening of Bid : 10.05.2019 up-to 1530 Hrs.

Place of Opening of Bids : Harish-Chandra Research Institute  
Chhatnag Road, Jhunsi, Allahabad-  
211019

***The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.***

Address for any clarification/communication : Mr. Ajay Srivastava SO(C),  
0532-2274333,  
ajay@hri.res.in),  
Mr. Manish Sharma SO-E,  
0532-227 4358,  
manish@hri.res.in)

***ENGINEERING SECTION,  
HARISH-CHANDRA RESEARCH  
INSTITUTE, ALLAHABAD***

***This document contains : 6 Pages***

<p>It will be the responsibility of the bidders to check website <b><i>http://www.hri.res.in</i></b> for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.</p>
--

**Sd/-**  
Seal & Signature of Registrar

HARISH-CHANDRA RESEARCH INSTITUTE  
(Department of Atomic Energy, Govt. of India)  
Chhatnag Road, Jhansi, Allahabad-211019

**Tender Notice No. HRI/28/52 dated 10.04.2019**

Sealed Tenders are invited on behalf of the Director, Harish-Chandra Research Institute, Allahabad for the works of "**Refilling of Different capacity of Fire Extinguishers**" at **HRI, Allahabad**

Estimated Cost	EMD	Performance Security	Time of Completion
Rs. 1.3 lakh	Rs. 2,600/-	@ 5% of tendered amount	02 Months

Parties are requested to submit their Tender complete in all respects up to **3.00 p.m.** on **10.05.2019** which shall be opened on the same day at **3.30 p.m.** in presence of parties present at the time of opening of Tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

**Sd/-**  
Registrar  
HRI, Allahabad.

## **HARISH-CHANDRA RESEARCH INSTITUTE, JHUNSI, ALLAHABAD**

### ***TERMS & CONDITIONS***

Sealed tenders are invited for **“Refilling of Different capacity of Fire Extinguishers” at Harish-Chandra Research Institute, Jhunsi, Allahabad.**

1. The bids submitted by the contractor should be valid for a minimum period of 120 days from the date of the opening of bid and the prices should be valid till execution of agreement.
2. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the Tender Box kept at the Reception of Institute Building, Harish-Chandra Research Institute at Chhatnag Road, Jhunsi, Allahabad on or before **10.05.2019** up to **3:00 p.m.** It should be noted that tender received after due date & time will not be entertained.
3. The bids shall be opened on **10.05.2019** at **3.30 p.m.** One representative of each vendor may participate at the time of opening the bids. . If on the day of opening of tender, holiday is declared in HRI then tender will be opened on next working day at same time.
4. Bidder is required to submit the proof of experience of having successfully completed works during last seven years ending 09.05.2019. Without experience party will not be considered in the tender:
  - 3 similar works completed costing not less than Rs. 0.5 lakh each OR
  - 2 similar works completed costing not less than Rs. 0.8 lakh each OR
  - 1 similar works completed costing not less than Rs. 1.0 lakh

Similar work shall mean: Work related to Fire safety equipment/Extinguisher. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

and

One completed similar work (either part of (4) or a separate one) costing not less than Rs. 0.5 lakhs with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking during last seven years ending 09.05.2019.

5. For further information/clarification in this respect, please contact Engineering Section, HARISH-CHANDRA RESEARCH INSTITUTE, during office time on working days.
6. The time of completion of work is **02 months** and shall be reckoned from the date of issue of work order.
7. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the Earnest Money Deposit of **Rs. 2600/-** in favour of Registrar, HRI, Allahabad is to be enclosed at the time of submission of tender. No exemption in earnest money shall be given. All tenders submitted without requisite amount of earnest money shall be rejected.
8. The party should be registered under GST. They have to submit a proof of Registration with their bid otherwise they will not be considered in this tender.
9. The party has to refill/recharge the fire extinguisher from any authorized agency approved by Central/State Govt. In this regard they have to submit the certificate after refilling of fire extinguisher from the concerned agency.

10. **Payment Terms:** 100% against completion of work & duly verification by competent authority.
11. The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. For delay in work, the contractor shall pay a compensation an amount equal to 1.0% of the order value per week from the end of stipulated period or (extended the period if any) of contract till the actual completion of work. The penalty so impose should not be more than 10% value of order. If it is found that party is not taking interest during delay period for completing the work then competent authority of Institute may also take decision for terminating the order/contract of concerned work. In this case, their Performance security and EMD may also be forfeited.
12. Printed conditions of the vendor submitted with the tender will not be binding on HARISH-CHANDRA RESEARCH INSTITUTE.
13. The bidder shall be required to deposit an amount equal to 5% of the tendered value of the contract as performance security within 10 days from the date of issue of letter of intent. The performance security will be treated as security money also and it will be released after three months from the date of completion of work. .
14. **In case the contractor leaves the work or shows unwillingness to do work within stipulated contract period then EMD, Performance security deposited by party will be forfeited to HRI.**
15. The documents which are to be attached with bids shall be free from cutting and erasures. However, alterations, if any, in the tender should be attested properly by the bidder, failing which the tender is liable to be rejected.
16. Party is requested to submit the required details on separate sheet alongwith tender:
  - i. Name of the Firm
  - ii. Full address of firm along with
  - iii. Telephone no.
  - iv. Fax no.
  - v. E-mail address
  - vi. Attested copy of PAN
17. **If bidder do not quote rate of any item under schedule of quantities or left the rate column blank then their bid will be treated as unresponsive & not be considered**
18. Procedure for dealing with ambiguities in rates: That if on check there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed:
  - a. When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the contractor shall be taken as correct.
  - b. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
  - c. When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rates quoted by the contractor shall be taken as correct and not the amount.

19. The selection criteria will be based on lowest total quoted amount of the party
20. Before awarding this work to lowest bidder they have to submit an affidavit that their firm has not been black listed by any agency of State Govt./Govt. of India. If party fail to do so their tender will not be considered for further proceeding.
21. Incomplete tenders are liable to be rejected.
22. **HARISH-CHANDRA RESEARCH INSTITUTE reserves the right to increase/decrease the specified quantities of any item(s) given in the tender.**
23. HARISH-CHANDRA RESEARCH INSTITUTE reserves the right to reject any or all the tenders without assigning any reason whatsoever. HARISH-CHANDRA RESEARCH INSTITUTE would not be under any obligation to give any clarifications to those contractors whose tenders have been rejected.
24. All disputes are subject to Allahabad jurisdiction

---

### **DECLARATION BY THE CONTRACTOR**

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 24.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

Name of work: “Refilling of Different capacity of Fire Extinguishers” at HRI, Allahabad

**SCHEDULE OF QUANTITIES**

Sl. No.	Item Description	Qty.	Unit	Rate in words & figures		Amount	
				Rs.	P.	Rs.	P.
A	B	C	D	E		F = (C x E)	
1	Refilling of 2.0 Kg Co <sub>2</sub>	9	Each				
2	Refilling of 4.5 Kg Co <sub>2</sub>	67	Each				
3	Refilling of 5.0 Kg DCP	8	Each				
4	Refilling of 6.5 Kg Co <sub>2</sub>	9	Each				
5	Refilling of 22.5 Kg Co <sub>2</sub>	2	Each				
6	Refilling of 50 Kg AFFF	2	Each				
7	Refilling of 2.0 Kg ABC	32	Each				
<b>Total</b>							

(Total amount in words Rupees: -----)

Note: 1. The contractor should quote their rate including all charges **except GST**. The bids will be evaluated accordingly.

2. In case of applicability of GST in this work, party may claim GST with their bill and Institute will consider the payment for GST in this regard.

Signature of Tenderer  
Address & Seal