

Harish-Chandra Research Institute
Chhatnag Road, Jhunsi, Allahabad

INVITING TENDER FOR

***“CHANGE OF DAMAGE GLASS DOOR IN PANTRY” AT HARISH-CHANDRA RESEARCH
INSTITUTE, ALLAHABAD***

Bid Reference No. : NIT – HRI/28/3353 dated 16.02.2017

Last date and time for submission of bids : 03.03.2017 up-to 1500 Hrs.

Date and time of opening of Bid : 03.03.2017 up-to 1600 Hrs.

Place of Opening of Bids : Harish-Chandra Research Institute
Chhatnag Road, Jhunsi, Allahabad-
211019

The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.

Address for any clarification/communication : Mr. Vijay Srivastava SO-C,
0532-2274332,
(vijay@hri.res.in),
Mr. Manish Sharma SO-D,
0532-227 4358,
manish@hri.res.in
ENGINEERING SECTION,
HARISH-CHANDRA RESEARCH
INSTITUTE, ALLAHABAD

This document contains : 5 Pages

It will be the responsibility of the bidders to check website www.hri.res.in for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

Sd/-
Seal & Signature of Registrar

HARISH-CHANDRA RESEARCH INSTITUTE
(Department of Atomic Energy, Govt. of India)
Chhatnag Road, Jhansi, Allahabad-211019

Tender Notice No. HRI/28/3353 dated 16.02.2017

Sealed Tenders are invited on behalf of the Director, Harish-Chandra Research Institute, Allahabad for **“Change of damage glass door in pantry” at HRI, Allahabad**

Estimated Cost	EMD	Security Deposit	Time of Completion
Rs. 25,500.00	Rs. 510/-	@ 5% of tendered amount as per the tender condition	02 weeks

Parties are requested to submit their Tender complete in all respects up to **3.00 p.m.** on **03.03.2017** which shall be opened on the same day at **4.00 p.m.** in presence of parties present at the time of opening of Tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

Sd/-
Registrar
HRI, Allahabad.

TERMS & CONDITIONS

Sealed tenders are invited from contractor for “**Change of damage glass door in pantry**” at **HRI, Allahabad**

Following instructions should be strictly followed while submitting your quotation.

1. Your offer should valid for a period of **120 days** from the date of opening.
2. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the Tender Box kept at the Reception of Institute Building, Harish-Chandra Research Institute at Chhatnag Road, Jhunsi, Allahabad – 211 019. It should be noted that the delay of receiving of tender by Post will not be entertained.
3. Deadline for receipt of tender **3.00 p.m.** on or before **03.03.2017**. Late submitted tenders will not be considered.
4. The tender will be opened in the Conference room at **4.00 p.m.** on **03.03.2017** and your authorized representatives can be present at the time when the tenders are so opened. You may also contract reception of Institute for location of concerned venue for opening of tender. If on the day of opening of tender, holiday is declared in HRI then tender will be opened on next working day at same time.
5. Tender containing erasures or alterations will not be considered.
6. If bidder do ‘not quote rate of any item under schedule of quantities or left the rate column blank then their bid will be treated as unresponsive & not be considered.
7. Bidder is required to submit the proof of experience of having successfully completed works during last seven years ending 31.01.2017. Without experience party will not be considered in the tender:
 - 3 similar works completed costing not less than Rs. 0.10 lakh each OR
 - 2 similar works completed costing not less than Rs. 0.15 lakh each OR
 - 1 similar works completed costing not less than Rs. 0.21 lakh

Similar work shall mean: Civil work. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

and

One completed similar work (either part of (07) or a separate one) costing not less than Rs. 0.15 lakh with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking during last seven years ending 31.01.2017.

8. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the **Earnest Money Deposit of Rs. 510/-** in favour of Registrar, HRI, Allahabad is to be enclosed with tender document at the time of submission of the tender in a sealed envelope. No exemption in earnest money shall be given. All tender submitted without requisite amount of earnest money shall be rejected and their tender shall not be considered. EMD of successful bidder will be returned after completion of work & for rest of parties after award of the work.
9. The time of completion of work is **02 weeks** and shall be reckoned from date of issue of work order.
10. All the materials shall be got approved before brought at site by the Engineer, HRI, Allahabad.

11. The selection criteria of bid will be based on lowest total quoted amount of the party inconsideration of other terms & conditions of tender. However Director, HRI may change this clause on special condition with justified reason.
12. **Payment terms:** Payment will be made as per actual measurement & after completion of work duly certified by Engineer, HRI
13. From the bill amount 5% security money will be deducted. It will be released after three months from the date of completion of work.
14. If the party delays the work without any justified reasons, the penalty would be imposed on them. This will be @1% of the order value per week from the end of stipulated period/ (extended the period if any) of contract till the actual completion of work. If it is found that party is not taking interest during delay period for completing the work then competent authority of Institute may also take decision for terminating the order/contract of concerned work. In this case, EMD of party will be forfeited.
15. The items mentioned in schedule of quantities are to be executed in the concerned work for which conceptual drawings will be given. During execution of work some changes (if required) may be made in the conceptual drawings by Engineer-in-charge, HRI.
16. Don't detach any paper from the tender document and put the signature at all the papers of the tender document.
17. Printed conditions of the tendered submitted with the tender will not be binding on HARISH-CHANDRA RESEARCH INSTITUTE.
18. Party is requested to submit the required details on separate sheet alongwith tender:
 - a. Name of the Firm
 - b. Full address of firm
 - c. Telephone no.
 - d. Fax no.
 - e. E-mail address
 - f. VAT/Trade Tax Registration no. with Place
 - g. PAN
19. Decision of the Director of the Institute will be final & binding for all concerned.
20. Director, Harish-Chandra Research Institute reserves the right to reject any or all tenders without assigning any reason therefore.
21. All disputes will be subject to Allahabad jurisdiction.

Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 21. This is also certified that I/We/our principal manufacturing firm has no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

Name of work: “Change of damage glass door in pantry” at HRI, Allahabad

SCHEDULE OF QUANTITIES

Sl. No.	Specification	Qty.	Unit	Rate (including all taxes and other charges) in words & figures	Total Amount
A	B	C	D	E	F = (C x E)
1	Providing and fixing in position 5.5 mm tk. Clear sheet glass in door shutter	2	Sqm.		
2	Providing and fixing in position 4 mm tk. APP sheet in door shutter as per drawing.	2	Sqm.		
3	Providing and fixing in position Aluminum section for door as per drawing and direction of Engineer in charge.	40	Kg.		
4	Providing and fixing in position 6 liver Dead lock.	1	Each		
5	Providing and fixing in position 200 mm long Aluminum tower bolt.	2	Each		
Total					

(Total amount in words Rupees: -----)

Signature of Tenderer
Address & Seal