



TENDER FOR

**“ANNUAL OPERATION AND MAINTENANCE OF SEWAGE
TREATMENT PLANT CAPACITY 200 KL/DAY AT HRI
CAMPUS, ALLAHABAD -211 019”**

TENDER NOTICE NO. HRI/05/2018

Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Allahabad

INVITING TENDER FOR

“ANNUAL OPERATION AND MAINTENANCE OF SEWAGE TREATMENT PLANT CAPACITY 200 KL/DAY AT HRI CAMPUS, ALLAHABAD

Bid Reference No. : NIT – HRI/05/2018
Last date and time for submission of bids : 23.02.2018 up-to 1500 Hrs.
Date and time of opening of Bid : 23.02.2018 up-to 1600 Hrs.
Place of Opening of Bids : Harish-Chandra Research Institute
Chhatnag Road, Jhunsi, Allahabad-
211019

The dates for submission and opening of the tender mentioned above are final. In case some other dates for these are mentioned elsewhere in the tender document, the above shall prevail over them.

Address for any clarification/communication : Mr. Vijay Srivastava SO(SB),
0532-2274447,
vijay@hri.res.in),
Mr. Manish Sharma SO-D,
0532-227 4358,
manish@hri.res.in)
ENGINEERING SECTION,
HARISH-CHANDRA RESEARCH
INSTITUTE, ALLAHABAD

This document contains : 12 Pages

It will be the responsibility of the bidders to check website www.hri.res.in for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

Sd/-
Seal & Signature of Registrar

Harish-Chandra Research Institute
Chhatnag Road, Jhunsi, Allahabad

**Name of work: Annual operation and Maintenance of Sewage Treatment Plant capacity
200 KL/Day at HRI Campus, Allahabad**

Tender Notice No.: HRI/05/2018

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Harish-Chandra Research Institute

Chhatnag Road, Jhunsi, Allahabad

Check list

<i>Sl. No.</i>	<i>Description</i>	<i>Party has to specify whether they have submitted the relevant details with their technical bid in YES or NO</i>
1.	Latest solvency certificate(Ref. point no. 6a of terms & conditions on page no. 8)	
2.	Proof of average annual turnover(Ref. point no. 6b of terms & conditions on page no. 8)	
3.	Experience of having successfully completed works(Ref. point no. 6c of terms & conditions on page no. 8)	
4.	Attested copy of PAN & GST(Ref. point no. 6e & 8 of terms & conditions on page no. 8)	
5.	Earnest Money Deposit of Rs. 15,600/-(Ref. point no. 9 of terms & conditions on page no. 10)	

Signature of the tenderer
Address & Seal

SECTION - I

NOTICE INVITING TENDERS

HARISH-CHANDRA RESEARCH INSTITUTE
CHHATNAG, ROAD, JHUNSI, ALLAHABAD – 211 019

TENDER NOTICE NO. HRI/05/2018

On behalf of the Director, Harish-Chandra Research Institute, sealed tenders are invited (in Two bids) from eligible Contractors up-to **3.00 p.m.** on **23.02.2018** and only technical bid shall be opened at **4.00 p.m.** on the same day for the work of “**Annual operation and maintenance of Sewage Treatment Plant capacity 200 KL/Day**” at HRI campus, Allahabad

Estimated Cost	EMD	Performance Security	Security Deposit	Tender Cost
Rs. 7.8 lakhs	Rs. 15,600/-	@ 5% of tendered amount as per the tender condition	@ 5% of tendered amount as per the tender condition	Rs. 520/-

Interested parties may collect the Tender documents from the Accounts Officer, HRI on recommendation of Engineer, HRI on payment of tender cost (Non-Refundable) in cash from **02.02.2018** to **22.02.2018** during working days (11.00 a.m. to 4.00 p.m.).

The party may also download the tender document from HRI web-site address: ***www.hri.res.in***. In that case they have to submit a Demand draft of the tender cost alongwith the technical bid of the tender.

Director, HRI reserves the right to accept or reject any or all the Tenders without assigning any reason.

Sd/-
Registrar
HRI, Allahabad.

SECTION - II

TERMS & CONDITIONS

Annual operation and Maintenance of Sewage Treatment Plant capacity 200 KL/Day at Harish-Chandra Research Institute campus, Allahabad

TERMS & CONDITIONS

Following instructions should be strictly followed while submitting your tender.

1. Your offer should valid for a period of **120 days** from the date of opening of technical bid.
2. **Price quoted by you should be Net (Inclusive all the Taxes) & remain firm throughout the period of contract.**
3. Please note that your tender will not be considered unless it is received in sealed envelope super scribed with tender number and due date. It should be put in the Tender Box kept at Reception of Institute building, Harish-Chandra Research Institute at Chhatnag Road, Jhunsi, Allahabad – 211 019.
4. Deadline for receipt of tenders (Part-1 & Part-2) is **3.00 p.m.** on or before **23.02.2018**. Late submission will not be entertained on any account. Part-1 (Technical bid) and part-2 (Price bid) will be in two separate envelop.
5. The Part-I of tender will be opened at the above office at **4.00 p.m.** on **23.02.2018** and your authorised representatives can be present at the time when the tenders are so opened and opening time of Part-2 (Price Bid) will be intimated later on to qualified bidder of Part-1 only. If on the day of opening of tender, holiday is declared in HRI then tender will be opened on next working day at same time.
6. Following document/details is to be submitted by tenderer with their technical bid.
 - a. Latest solvency certificate of minimum Rs. 3.0 lakh from any scheduled bank.
 - b. Proof of average annual turnover of not less than Rs. 8.0 lakh during last three years ending 31.03.2017
 - (i) Year 2014-2015
 - (ii) Year 2015-2016
 - (iii) Year 2016-2017
 - c. Experience of having successfully completed works during last seven years ending 22.02.2018. The party has to submit work order copy, Performance and completion certificate of the concerned work:
 - 3 similar works completed costing not less than Rs. 3.0 lakhs each OR
 - 2 similar works completed costing not less than Rs. 4.7 lakhs each OR
 - 1 similar works completed costing not less than Rs. 6.2 lakhsSimilar work shall mean: Maintenance of Sewage treatment plant. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

and

One completed similar work (either part of (d) or a separate one) costing not less than Rs. 3.0 lakhs with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking during last seven years ending 22.02.2018.
 - d. Full address of firm along with /Telephone no./Fax no./E-mail address :
 - e. Attested copy of PAN
7. Tender containing erasures or alterations will not be considered.
8. The party should be registered under GST. They have to submit a proof of Registration with their technical bid otherwise they will not be considered in this tender.

9. You shall in a separate sheet to the tender, furnish in case you are a partnership firm of joint Hindu family concern, the names and full particulars of the partners of the members of the joint Hindu family owning the concern. The tender must be signed by the authorised persons only. (Proprietor/Power of attorney/By all partners etc. as applicable).
10. A deposit at call Receipt or Demand Draft/FDR of scheduled Bank guaranteed by the Reserve Bank of India for the **Earnest Money Deposit of Rs. 15,600/-** in favour of Registrar, HRI, Allahabad is to be enclosed with the Tender Document (part-1) at the time of submission. No exemption in earnest money shall be given. All tenders submitted without requisite amount of earnest money shall be rejected.
11. **In case the contractor leaves the work or shows unwillingness to do work within stipulated contract period then EMD, Performance security & Security money deposited by party will be forfeited to HRI.**
12. All labour regulation applicable by the central Labour Commissioner of Govt. of India shall be adhered to strictly.
13. The period of contract is for three years. However, initially it will be awarded for one year & based on satisfactory performance it may be renewed for second year with 5% hike & for third year with 10% hike of work order value awarded for initial first year period.
14. **Payment terms:** Contractor has to submit monthly running bill to the department for payment. The liability of depositing tax (GST) against their bill to concerned Department will be totally on the contractor
15. The tenders submitted by telex/telegrams/fax/email will not be considered. No further correspondence will be entertained on this matter.
16. The staff of the Contractor deployed for operation/repair/maintenance work in the HRI, shall be the employee of the Contractor and at no time will be treated as employee of the Institute, nor will they ever claim to be employee of the Institute during the contract or thereafter.
17. The Contractor shall agree and undertake to totally indemnify HRI against all expenses, claims, payments, dues, fines, penalties, compensations, liabilities, and losses whatsoever which the HRI may suffer due to the default, violations, omissions thefts, or non-compliance of the statutory and/or contractual obligations committed by the Contractor or its employed. The HRI shall also have the right to deduct and recover all such losses and expenses etc. from any payments due to the Contractor besides seeking appropriate legal remedies for the balance amount or relief, if any.
18. The Contractor shall provide the required services through men of integrity and good character only. In case any thing is found to be otherwise, the Contractor will be responsible for the consequences.
19. In the event of any loss, theft or damage to HRI's properties due to negligence, carelessness, dereliction of duty directly or indirectly on the part of the technician /staff of the Contractor, the loss will be made good by the Contractor. However, the Contractor will be given opportunity to represent his case before a final decision is taken.
20. ***Party has to take a clearance from U.P. Pollution Control Board for running a plant on an annual basis. The required statutory fee for same will be reimbursement by HRI on submitting the bill.***
21. Party has to get tested the sample of treated water from STP on quarterly basis from authorized laboratory.
22. The maintenance of entire machine/ equipment of plant will be in scope of work. However, if it is found that if any equipment of plant is out of order and repairing of it is not justified (due to over of their life span etc.) then only replacement of such part will be done separately by HRI otherwise party have to do maintenance/repairing of that at their own.
23. Don't detach any paper from the tender document and put the signature at all the papers of the tender document.

24. As the nature of work is maintenance type therefore party have to attend any problem at earliest after getting information for complaint from concerned HRI official. If it is found that contractor is not taking interest for addressing the problem in time then warning letter will be issued to contractor. After two warning a penalty amount @1% of order value will be deducted from their bill for each warning. After 5 warning the contract may be terminated also and in the case EMD & Performance security may be forfeited.
25. **In case any discrepancy between terms & conditions and General condition of tender then terms & condition of tender shall take precedence.**
26. For any information/clarification in this tender, you may contact Engineering Section, HARISH-CHANDRA RESEARCH INSTITUTE, during office hrs. (9.00 a.m. to 5.30 p.m.) on any working days.
27. Decision of the Director of the Institute will be final & binding for all concerned.
28. Director, Harish-Chandra Research Institute reserves the right to reject any or all tenders without assigning any reason whatsoever. Harish-Chandra Research Institute would not be under any obligation to give any clarifications to those contractors whose tenders have been rejected.
29. All disputes will be subject to Allahabad jurisdiction.

Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 29. This is also certified that I/We/our principal manufacturing firms have no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

PART-2
FINANCIAL BID

SCHEDULE OF QUANTITIES

Name of work: Annual Operation and Maintenance of Sewage Treatment Plant capacity 200 KL/Day at HRI, Allahabad

Sl. No.	Description	Qty.	Unit	AMC charge	
				Rate in figures & words (including all charges & taxes) Rs. Ps.	Amount Rs. Ps.
A	B	C	D	E	F = (C x E)
1.	Operation and maintenance of Sewage treatment plant capacity 200 kl/day comprising of all machinery pumps, equipment's installed in the sewage treatment plant including all consumable material (likes Sodium Hypo Chloride, Lube-Oil, Cotton waste etc.) and Maintenance charge like pump parts, blower parts, pipe line leakage, electrical panel parts etc.	12	Per month		
Total					

Note: The contractor should quote their rate including all taxes (with GST). The bids will be evaluated accordingly. The liability of depositing tax (GST) to the concerned Department against this work will be totally on the contractor.

(Total amount in words Rupees)

Signature of the tenderer
Address & Seal